

**Darbella Design Studio  
Workshop Registration**

261 South Merrimack Road, Hollis, NH 03049  
Tel: 603-554-7741

<b>WORKSHOP TITLE:</b>		<b>WORKSHOP DATE:</b>	
<b>YOUR NAME:</b>			
<b>MAILING ADDRESS:</b>			
<b>CITY:</b>		<b>STATE:</b>	<b>ZIP:</b>
<b>PHONE:</b>			
<b>EMAIL:</b>		<b>WEBSITE:</b>	
<b>EMERGENCY CONTACT:</b>		<b>PHONE:</b>	

**REGISTRATION INFORMATION:**

Early registration for all workshops is highly recommended as workshops tend to fill up quickly. Space is limited and filled on a first come first serve basis. Please note that registration is not confirmed until payment has been made in full/received.	<b>WORKSHOP FEE</b>	\$
	Make checks/money orders* payable to <b>Darleen Bellan</b> .	
	Mail to: <b>261 South Merrimack Road, Hollis, NH 03049</b>	
*At this time I cannot accept credit card payments.		

**Cancellation Policy:** Cancellations made prior to 3 weeks of the workshop date are subject to a \$50 cancellation fee. Cancellations made within 3 weeks of the class are non-refundable. Cancellations must be received in writing – email is acceptable. If the workshop is cancelled by the studio or instructor, a full refund will be given.

**IMPORATANT STUDIO INFORMATION:**

**People with allergies:** Please be aware that the studio is located in my home, which I share with 2 dogs and 2 cats, who are likely to make an occasional appearance.

**Please be considerate of your fellow classmates:** Pack only the supplies you will need for the specified workshop according to the materials list, and keep your things contained to your allotted table/floor space. Keeping the studio uncluttered is important to allow the instructor access to all students, and facilitates easy access for everybody to ovens, exits, etc.

**Supplies:** Do not fret if you have forgotten anything. There is a Michaels, WalMart and AC Moore all within a 5 minute drive from the studio. There will also be some supplies available at the studio.

**Parking:** As you arrive, please pull all the way through to the end of the circular drive, and try to hug the right to allow cars to exit if needed. If you need assistance with parking, please ask.

**Food:** Meals are on your own unless otherwise stated in the class description. The studio is equipped with a microwave and refrigerator, and there are dozens of eating establishments within a few minutes drive of the studio.

**ACCEPTANCE OF TERMS & REGISTRATION:**

I have read all terms & conditions of this registration and agree to abide by said rules, including the acceptance and payment policies. I do expressly release Darleen Bellan, Darbella Design Studio, the workshop instructor, the owners of all buildings and grounds, and any of their affiliates from all liability for injury, damage or loss to persons or property.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_